

ROOFING PROJECT

SWEET GRASS COUNTY ANNEX BUILDING

GENERAL INSTRUCTION TO BIDDERS

Sealed bids for replacing the roof of the Sweet Grass County Annex Building at 115 West 5th Ave., Big Timber, MT 59011, will be received by the Sweet Grass County Commissions at 115 West 5th Ave., P.O. Box 888, Big Timber, MT 59011, until 1:00 P.M. local time, on September 1, 2011.

Scope of work includes:

Reroofing the Sweet Grass County Annex Building

- a) Remove and dispose of the existing hypalon roof membrane, check the existing insulation and replace any damaged insulation.
- b) Install a layer of ½ inch Hi-Density foam recover board and mechanically attach
- c) Install Firestone 60 mil TOP Roof Membrane or comparable material
- d) Flash all walls and penetrations with TOP Roof Membrane or comparable material
- e) Install 24 ga. Pre-finished metal drip edge and coping cap

This project must be completed by October 15, 2011

All bids must be submitted in a sealed envelope marked “Annex Roof Project Bid” and delivered to the Clerk & Recorder’s Office at 115 West 5th Ave., Big Timber, MT 59011 or mailed to Sweet Grass County, P.O. Box 888, Big Timber, MT 59011, no later than 1:00 p.m. Thursday, September 1, 2011. Bids will remain sealed and marked with the date and time received. Bids will be publically opened in the office of the Sweet Grass County Commissioners, 115 West 5th Ave., Big Timber, MT, at 1:30 p.m. on Thursday, September 1, 2011.

Bidder for this project must possess a valid Montana Contractor’s License of the appropriate class for the amount of the bid. A bid bond or surety in the amount of 10% of the amount of the bid must accompany the bid.

No bid may be withdrawn after the scheduled time for bid closing.

Contractor will provide proof of worker’s comp. insurance, a certificate of insurance demonstrating a public liability and property damage insurance policy with a minimum coverage of \$500,000 (five hundred thousand dollars). Contractor’s policy will remain in affect for the duration of the project.

The bid bonds will be released when the successful bidder has signed a contract and presented the required Contractor’s License, and insurance certificate.

The Board of County Commissioners of Sweet Grass reserves the right to reject any or all bids received and to waive informalities, to postpone the award of the contract for a period not to exceed ten (10) days, and to accept the lowest responsive and responsible bid that is in the best interest of the County.

Sweet Grass County is an Equal Opportunity Employer.